

Governors Standards Meeting 12th May 2011

Issue	Matters Arising/Discussion/Information	Action Taken/To Be Taken
Present	A Dearden, P Killen, A Ismail, L Wilson, I Young, A Fay, A Saleh, M Winn	
Apologies	R Parry, R Alsoraimi	
1)Minutes of Last Meeting	Accepted as a true record – No matters arising	
2)AOB	To be discussed at end of meeting	
3)Literacy	<p>L Wilson gave an update on literacy developments over the last term:</p> <ul style="list-style-type: none"> • The Accelerated Reader has been extended to students in years 7,10 +11 • All year 7 students are receiving literacy sessions. • Year 10 and 11 students are receiving Accelerated Reader lessons. • An internal post for Director of Literacy has been advertised and the successful applicant will expand and focus the role of literacy across the school. • The Director of Literacy will focus on literacy across the school. • Every student will be tested 3 times per year to monitor their progress on literacy • There will be 1-1 reading support for targeted students in tutor time. • The choice of books in the library has been increased. • All departments will report on literacy and focus for the coming year in their planning. • All departments have been given copies of Teach Like A Champion (Doug Lemov) to develop clarity of literacy pedagogical backlog. <p>Staff are aware of the plans to improve literacy throughout the school . 50% of students in year 7 have reading ages of 2 or more years below their chronological</p>	<p>The development of literacy will be focused in the planning stages of next year's year 7 project. All parents of the year 7 intake for September 2011 have been invited into school (or a home visit arranged) and have been informed that the school intends to hold a summer school for the first 4 days of the summer holidays The students will be given a book and they will be asked to do a review on the book they have read. The attendance at the summer school will not be compulsory; however, the response from parents who have been in school has been very positive</p> <p>Staff will be asked to come into school on a voluntary basis and all SLT will be involved. The success of the summer school and the book reviews from students will be known at the beginning of September 2011</p> <p>Next year's 6th form will lead on lower school literacy assistance</p>

	age. If the student is unable to read then they are unable to succeed.	
4) Teaching and Learning	<p>The key findings in the recent Ofsted report stated that:</p> <p>The Leadership of Teaching and Learning is outstanding.</p> <p>The quality of the teaching was good with no unsatisfactory lessons. 79% were good or better and 8 were outstanding – The teachers who attended the visit to Houston who were observed achieved outstanding.. (This is a significant improvement on the Ofsted report in the Autumn Term when only 50% of lessons were rated good or better).</p> <p>The key area of development is to improve the consistency of assessment.</p> <p>The use of department evaluation and Analysis reports were key to providing large amounts of evidence for the Ofsted team.</p> <p>Departmental reviews since Christmas have shown improved standards of teaching and learning in both the Maths Faculty and 6th form.</p> <p>10 staff have started the Outstanding Teaching and Learning Programme with Osiris Education. The programme which I Young is looking to roll out as a 3 year programme of development with a further 20 staff is proving popular and successful so far and 2 members of staff want to pursue Advanced Skills Teacher status. There will be an Outstanding Teaching and Learning Inset day on 1st September 2011.</p>	
5) Curriculum	<p>The vision is for a curriculum that engages students, develops literacy and through a consistency of approach develops and supports learners to achieve the highest levels of success. In Key Stage 3 the initial planning has taken place in the development of a skills based curriculum for both years 7 and 8.</p> <p>The main skills to be developed are: literacy, teamwork, independent enquirers and reflective learners, effective participators, organisation, planning and communication.</p>	

	<p>The main themes for the study to take place are:</p> <p>Year 7 – The future, Investigations, Who We Are, Global Nature, City Learning, world of sport/leisure.</p> <p>Year 8 – The Event, When things go wrong, Exploration, Money, Money, Money, The Olympics.</p> <p>The key stage 4 curriculum is in a position to deal with EBA C and this is being addressed for a significant increase with year 9 and the results for 2013. We expect 5A*-C to move to 90% in 2012 and close to 100% in 2013. Results for 2011 are predicted to achieve 80% 5A*-C and 34% 5A*</p> <p>The projected numbers for the 6th form in September 2011 is 60-65. A small number of level 3 courses supported by level 2 have been developed. However, this depends on numbers for this to be viable.</p>	
6)Additional Needs	<p>This department has come about from the merger of the Special Educational Needs and EAL Department and is overlooked by M Rayner.</p> <ul style="list-style-type: none"> • Group Education Plans have been developed in year 8 and 10 and individual plans will be able to be updated constantly when the new student data system – Filemaker is installed. • The teaching assistants have had their timetables altered so that they are in classrooms 20% more. At the moment teaching assistant positions are not being replaced, however, this may change when the long term budget is looked at. • The Head of Additional Needs has begun a SENCO qualification. • The bilingual assistants are employed by EMTAS and a replacement for the assistant who recently left will be reviewed in September 2011. • Ofsted found SEN achievement good and EAL student achievement outstanding. 	

	<ul style="list-style-type: none"> • Feedback from the analysis of Lifeboat Reading Recovery Programme and the development of Accelerated Reader has been requested. • Additional Needs representatives have been identified in all departments <p>Next phase:</p> <ul style="list-style-type: none"> • Group Education Plans for all year groups by September 2011. • Group Education Plans added to Filemaker by September 2011. • Additional Needs funding analysis ongoing 	
7)Sixth Form	<p>Ofsted Findings:</p> <ul style="list-style-type: none"> • Learning and progress seen during the inspection and analysis of the data provided on current attainment indicate that outcomes are improving. • Students enter the sixth form with lower than average results at GCSE and therefore this represents good progress. • The new Head of Sixth Form has addressed the inconsistencies of tracking students' progress and has implemented a far more effective system. Areas of weakness in the quality of teaching have been tackled effectively. • A very limited range of courses are currently on offer. However, the curriculum has been reviewed and new courses are being introduced to better meet the aspirations and abilities of the students. • The school is determined to provide a curriculum for employability and some links to employers for relevant and prolonged work experience have been made. • The facilities in the sixth form common room will have to be updated if the numbers increase. 	<p>Head of sixth form to meet with L Wilson to discuss timetable and staffing.</p> <p>Child care placements have been secured and the Head of Sixth Form is to establish other employment links as numbers become firmed up by June 2011. I Young will speak to Deutsche Bank Funding options are being investigated and the Head of sixth form will work with the</p>

	<p>The Head of Sixth form is actively promoting Shorefields sixth form and has spoken to all other Heads in the collaborative about courses. Letter confirming applications for places is to be sent out and students with poor attendance/behaviour will be interviewed with their parents.</p> <p>Liverpool Sixth Form agency has visited the students to discuss cv's. The Head of Sixth Form is looking into a trip to NewYork and students will be asked to perform 'duties' around the school including supporting reading at lunchtimes. Peer mentoring and translation will be encouraged.</p> <p>Current academic progress: Level 1 - Vocational group 4/6 passing with their target grade (67%). The 2 students falling behind are due to attendance. Level 2- The current tracking of this level is out of 9 pupils. – 1 has left and out of the remaining 8/ 7 are on course to pass and 6/7 are predicted to reach their grades. Staff absences earlier in the year may have hampered student progress in these cohorts Level 3- Out of 8 pupils one has left with the remaining 7 on course to pass.</p>	<p>new cohort of students to create a sense of ownership. This action will hopefully be completed by January 2012.</p>
<p>8) Teaching and Learning Policy</p>	<p>At the moment this is only a draft but once ratified by the Governors it will become a 'live' document. This is already used by SLT and will be used as a point of reference for new teachers and NQTs.</p> <p>The Teaching and Learning Policy states that</p> <p>The quality of learning is the most important aspect of the school and the quality of teaching is one of the most important factors contributing</p>	<p>Policy ratified by Governors</p>

	<p>to this</p> <p>Aims:</p> <ul style="list-style-type: none"> • The school recognise that all students have special skills, abilities and aptitudes and all have an entitlement to a broad, challenging and appropriate curriculum. Every student is entitled to experience a variety of teaching and learning styles which enable them to reach their full potential. • All staff have a responsibility, collectively and individually, to deliver lessons where the teaching and learning is of the highest quality and where the learning needs of all students are met. Our aim is to ensure that the students at Shorefields are provided with high quality teaching and learning experiences that lead to a high level of student achievement and attainment. Through successful teaching and learning we aim to develop the whole child and enable our students to become lifelong learners. <p>Ethos:</p> <ul style="list-style-type: none"> • The ethos and atmosphere underpin the aims of the school. In the course of their daily work the staff will contribute to the development of this ethos through: <p>Teaching:</p> <ul style="list-style-type: none"> • According to Ofsted outstanding teaching in lessons is when: “ideas and skills are taught in an inspiring and highly effective way’ <p>Effective Teaching:</p>	<p>I Young is to look into students</p>
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	<ul style="list-style-type: none"> It is the responsibility of all teachers to provide the highest quality teaching for all our students and to strive to always teach good and outstanding lessons. To do this teaching must be effective, quality teaching needs <p>At the Student Voice meeting today the students stated that there are some aspects of teaching that could be improved on</p> <p>P Killen suggested that lessons could be videoed and feedback could be given regarding the style of teaching Effective Learning:</p> <ul style="list-style-type: none"> Learning is the process by which a student makes sense of a new experience. Learning takes place when the student builds their own knowledge and understanding of a subject, skill, attitude or values. <p>The Learning Environment:</p> <ul style="list-style-type: none"> For effective learning to take place the environment that the student is in plays an important role. The learning environment should be welcoming, peaceful and calm and provide a working atmosphere. It should be well organised and resourced. At the same time it should be challenging and stimulating, provide equal opportunities and make learning accessible 	<p>marking staff on their teaching and he is looking at other departments where this could be trialled</p> <p>M Winn will look into this</p>
9) Filemaker	<p>This will eventually replace CMIS – the system which handles all the students’ data.</p> <p>Benefits of the new system:</p> <ul style="list-style-type: none"> Students’ progress can be tracked from year7 until they 	

	<p>leave school.</p> <ul style="list-style-type: none"> • A range of letters can be produced including reports. • Student results can be compared. • It will produce analysis of FSMs, SEN students etc • Problems with staff and students can be monitored. • Parents will have limited access to the system to track their child's progress. <p>It is intended that Filemaker will be user friendly and that staff will have easy access when working in school and at home.</p>	<p>Parents will be offered sessions of support which may be linked through the website with the possibility of mobile applications</p>
AOB	None	
	<p>P Killen thanked staff for their contribution to the meeting.</p> <p>Meeting closed at 5.45pm</p>	