

FULL GOVERNORS MINUTES
13TH OCTOBER 2010

Item	Discussion	Action	
		What	Who
1. RO	<p>Present: R Alsoraimi, C Anderson, J Arnold, K Awaad, J Coyne, A Dearden, H Jamieson, P Killen, G Lunt, C Molyneux, I Reed, R Owens</p> <p>Apologies: B Portman, H O; Sullivan, G Mason, G Murden</p>		
2. AD	<p>Previous minutes Discussed and agreed</p> <p>Chair of Governors asked if the minutes could be accepted as a true record</p>	Agreed by Governors	
3. AD	<p>Organisation of the Governing Body – Terms of Reference Headteacher proposed that the committees be split into 4 groups – Standards, Students, Finance (FPPS) and Executive.</p> <p>Standards, Students, FPPS will monitor progress in areas listed in the Terms of Reference, SIP and the effectiveness of school policies.</p> <p>The Executive committee will co ordinate the work of the committees and support major issues in between Full Governors meetings.</p> <p>Each committee will meet on a termly basis and ideally there will be at least 3 Governors on every committee and 1 Chair.</p> <p>Discussion: Support for the proposal from Governors as a good framework for challenge and support of the Governing Body.</p> <p>Agreement that the Chair of the committees would outline the work that they had done at each Full Governors’ meeting and that the agenda for all the committee meetings be sent out to all Governors.</p> <p>Headteacher outlined the role of the Governors in the evaluation of the School Improvement Plan.</p> <p>Headteacher requested power for the dismissal of a member of staff.</p>	<p>Chairs and members of each committee agreed:</p> <p>Standards: J Arnold (Chair) P Killen, R Alsoraimi</p> <p>Students: J Coyne (Chair), G Lunt, C Molyneux</p> <p>Finance: C Anderson (Chair) H Jamieson, I Reed</p> <p>Agreed by Governors</p> <p>Agreed by Governors</p>	

<p>4 AD</p>	<p>Headteacher's Report</p> <p>Discussion around report tabled to Governors. Areas of discussion: Reading age of students in Shorefields is hugely below the national reading age and ability and the Ofsted inspectors stated that they have never come across such low scores, some of which were off the end of the scale.</p> <p><u>Questions</u> Some queries about the layout of the exam analysis</p> <p>Governors requested to be kept informed of the findings of testing for literacy and numeracy for year 7 students.</p> <p>Headteacher informed the Governors that the school is recognised as having a successful EAL department and intends to sell its services to others schools which may influence parents to send their children to Shorefields.</p> <p><u>Discussion about behaviour</u> Some concerns raised about behaviour. Headteacher outlined the strategies employed this year so far and the positive impact</p> <p>Headteacher informed the Governors that the procedure for admissions has changed and students are only accepted into school at the start of every term instead of during the term.</p> <p>Some students from primary special units are being sent straight to Shorefields Headteacher outlined new Admission Policy and raised concerns about disadvantages for the school of year 11 students being moved into the year group in their last year of school.</p> <p>Headteacher informed the Governors that the Ofsted inspectors graded the attendance of the students unsatisfactory. The school requested solutions from Ofsted and the LA. None forthcoming yet.</p> <p>Headteacher informed the Governors that the mock Ofsted inspectors graded the behaviour of Shorefields students a 2. There has been an increase in exclusions since she came to the school and she is prepared to permanently exclude students whose behaviour is unacceptable, ultimately permanent exclusion if students do not respond to support.</p> <p>It was stated by a staff governor that the school feels a lot calmer since the removal of the bell at the end of every lesson.</p>	<p>Headteacher will report back</p> <p>Governors supported this concern</p>
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	<p>Headteacher stated that the national average for attendance is 92%, In September 2009 it was 88.46% and in September 2010 it had increased to 93.2%. If the school obtains an average of 91-92% we may obtain a satisfactory grade but 94% would give the school an outstanding grade. The main problem in attendance are the gypsy/Roma students.</p> <p>The question from Governors was reflected in primary attendance but Headteacher did not have any data on this.</p>	.
<p>5. AD</p>	<p>Feedback from Mock Ofsted</p> <p>This was not available for distribution as the report has yet to be sent. The school is expecting a visit from Ofsted in May 2011 At the moment the school is in the category of good with outstanding features, but the mock Ofsted judged it satisfactory with good features.</p> <p>The Teaching and Learning of the school was graded satisfactory with 13% unsatisfactory and if this continues it could put the school into special measures. It had been a difficult week for staff as they initially have found it difficult to accept the judgement. However, the staff are ready to move on and hopefully will reach 80% good with outstanding features by May 2011.</p> <p>The 6th form at the moment could be deemed as unviable and as a result could be closed. New leadership has been put in place. It is hoped by next year it would have at least 50 students and ultimately 200</p>	<p>Actions plans put in place by Headteacher to address teaching and learning and middle leader development</p> <p>Monitoring of strategy put in place to address 6th form issues and build a thriving 6th form</p>
<p>6. AD</p>	<p>School Improvement Plan</p> <p>Areas of layout were discussed</p> <p>Community issues LA Governor spoke of his concern over the lack of a post office in the community and stated that a franchise of just over £20,000 was available.</p>	<p>The Governors agreed the SIP and were clear that this is a working document which will alter as priorities change.</p>
<p>7. HJ</p>	<p>Governor Mark</p> <p>This will give an assessment of the governance in school performances and outcomes for students. There are 2 routes to be considered: Routeway 1- Standard application process Routeway 2 –This will give a clear impact on agenda for development</p>	<p>Governors agreed to go ahead with Governor Mark</p>

<p>8. HJ</p>	<p>Feedback from Liverpool Governors Forum All Chairs have been asked for increased membership benefits. This gives a collated voice for Liverpool schools and access to news. The membership is £20 and the Chair would like to attend the Forum.</p>	<p>Governors agreed to be represented on the Forum</p>
<p>9. AD</p>	<p>Capability Procedure Governors to agree the policy</p>	<p>Procedure ratified</p>
<p>10. AD</p>	<p>Changes to School Day The tabled paper was discussed. Headteacher felt the change would impact on the capacity of staff to have high quality professional development.</p> <p>A Governor stated the success of this approach was trialled at Alsopp School 4 years ago.</p> <p>Headteacher outlined how this would be approached. Discussion followed the table tabled to the Governing Body. Headteacher outlined the advantages of this on professional development of staff.</p>	<p>Parents/staff /unions/communities/bus companies to be consulted</p> <p>Governors agreed the proposal to start next September. Next stages of consultation to take place.</p>
<p>11. HJ</p>	<p>Declaration of Interests H Jamieson requested that this item be put at the start of the agenda at future meetings</p>	<p>Agreed</p>
<p>12. HJ</p>	<p>Dates of Future Meetings Full Governors dates to stand. Committee meetings to be decided by the Committee Chairs</p>	
<p>13 HJ.</p>	<p>AOB 3 Governors have resigned from the Governing Body due to conflicts of interests (They are at Governors at Matthew Arnold Primary School) .</p> <p>It was felt that the skills of Governors from the NHS and PCT would benefit the Governing Body. .</p> <p>Governors' CRBs were discussed and clarification was needed to ascertain if Governors will have to apply through the school or if their current CRBs would suffice.</p> <p>LA Governor voiced his concern that the school should redeem its planning conditions over the trees in Starr Fields</p> <p>Meeting closed at 6.00pm</p>	<p>Chair of Trust to clarify</p> <p>R Owens to clarify</p> <p>Chair to put request on the agenda of the next FPPS meeting</p>