

GOVERNORS' FPPS MEETING MINUTES
19TH APRIL 2011

Issue	Matters Arising/Discussion/Information	Action Taken/To be Taken
Present	C Anderson, I Reed, A Dearden, H Carr R Owens (clerk to the Governors)	
1)Apologies	H. Jamieson	
2)Previous Minutes/ Matters Arising	<p>Minutes of 1st December 2010 agreed</p> <p>The Bursar has received the PFI schedule for 2011/2012.</p> <p>The restructure has taken place and a number of staff took voluntary redundancy and left on 31st March 2011.</p> <p>Minutes agreed Minutes of 14th March 2011 – no matters arising and minutes agreed</p>	<p>The Vice Chair of Governors informed the Governors that funding for administrative support had been secured but given the post Academy status of the school the life of the Trust will be relatively short.</p>
3) Budget Update	<p>Please refer to print outs for budget 2011-2012(1 Year Form 1)and 3 year budget 2011-2014(3 year Form 1)</p> <p>The bursar outlined the current budget situation. Income has increased by the proposed increase in 6th form numbers(60/80 students) To reduce supply costs the school will create its own team of supply staff. The budget figures include severance payments</p> <p>Best Value Statement -. This statement sets out the principles the school adheres to in obtaining the best value from its delegated budget and its commitment to running a successful school.</p> <p>Statement of Internal Control – Regular finance meetings are held between the Headteacher and Bursar so that the Headteacher is updated on the school budget particularly on the staffing side.</p>	<p>Vice Chair and Headteacher agreed and signed 1 Year Form 1 and 3 Year Form 1.</p>

	CFR Report – This report is always reconciled with the current budget.	Best Value Statement adopted by Governors. Vice Chair and Headteacher agreed and signed the Statement of Internal Control.
4) PFI	<p>The Headteacher received an email informing her that the school owed £94,784.24 . The Headteacher is challenging the amount as some of the items listed where not requested by the school, eg variation ref numbers 54 and 75.</p> <p>AVR 09 – The Headteacher is not aware of any alterations and still awaiting documentation.</p> <p>AVR 05 – The Headteacher has spoken to S Khan (Contracts Monitoring Officer) and there is no evidence of any work undertaken.</p> <p>AVR 06 – This footpath was never requested and would have been put in by the PFI provider at the time.</p> <p>LIV 011- Porta-cabins are provided are provided at other schools at no extra cost.</p> <p>LIV 29- This amount is to be challenged and an explanation requested into why it would cost such a substantive amount of money to change a classroom round.</p>	The Governors will need to see the breakdown and evidence of the money requested before considering paying the outstanding amount.
5) Equal Pay	The school has received a bill as the result of the LA’s exercise into all support staff doing the same job receiving equal pay.	

	The LA has informed the Headteacher that this can be repaid at an interest rate of 50% over the next 20 years.	
6) Staffing Structure	1 member of staff has handed in her notice as she has secured another teaching post nearer to home.	
7) CLC	<p>Due cutbacks CLCs across the city have been closed. Staff have taken voluntary redundancy or have been offered redeployment.</p> <p>The LA has asked if the school would consider taking over the CLC and we are still waiting for a figure on how much this will cost.</p> <p>The IT manager would be unable to manage the extra responsibility without extra cost to the school.</p>	Consider once figures received from LA. Put these actions in place
8) Safeguarding	Safeguarding received a 'good' on the recent Ofsted report and we were advised on how to increase this to 'outstanding' by the Ofsted Team	
9) A.O.B	None. Meeting closed at 5.20pm	